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**ROLE:** Breakfast Club Assistant

**SCHOOL:** Wimborne First School & Nursery

**HOURS:** 7.5 hours per week (7.30am-9am Mon-Fri) / 38 weeks / Term Time Only

**SALARY:** Dorset Grade 3 Spine Point 3 £24,796-£25,185

(Actual salary £4,231-£4,298)

**CLOSING DATE:** 30th September 2025

**INTERVIEW DATE:** TBA

**START DATE:** As soon as possible

An exciting opportunity has arisen for a Breakfast Club Assistant to join our experienced team at Wimborne First School & Nursery part of Hamwic Education Trust (HET).

HET is a large, fast-paced Trust with currently 37 academies across the South Coast. Linked to 6 community-based partnerships, there are 34 primary academies, 2 secondary and 1 hospital school.

Wimborne First School & Nursery is a happy, successful school with committed, experienced staff and fantastic children. We are seeking to recruit a highly motivated and experienced individual to provide wrap around care for our children that attend our Kingfishers Breakfast Club. If you are ready for a new challenge then please do apply.

***‘All about the Child’***

At HET, we aim to put the child at the centre of everything we do. We believe that by doing this, it drives our ethos and values to do the best we can for our children.

***‘What about Sam’***

Sam is the name we have given to the notional Hamwic child. By asking ourselves ‘What about Sam?’ we ensure that we put our pupils at the heart of our decision making.

**JOB/PERSON SUMMARY:**

We are looking for an enthusiastic individual to support the school’s breakfast club in providing pupils with a safe, hygienic and educational environment in which to have breakfast and prepare for the school day.

**WE ARE SEEKING A PROFESSIONAL INDIVIDUAL WHO:**

* Is able to assist in the setting up and clearing away of breakfast club equipment.
* welcomes the children to the club.
* can ensure pupils have breakfast in a safe, hygienic way, promoting good manners and healthy eating.
* can assist in providing the children at the breakfast club with a balanced breakfast
* can assist in organising activities with groups of children to ensure their safety and their physical, emotional and educational development.
* Is able to promote and reinforce children’s self-esteem.
* Is able to encourage children to help tidy up at the end of the session.
* Is able to assist with the safe use and storage of equipment.
* Can deal with parental enquiries and passing messages onto teachers
* Can ensure children get to their classroom for the start of the school day.

**WE CAN OFFER YOU:**

* Excellent CPD opportunities and Training and Development Programmes
* In-house Teaching School
* An individual induction programme supported by a mentor
* Networking groups for Teachers, Business Managers, Site Teams and IT staff
* Eligibility to join the Teachers’ Pension Scheme or Local Government Pension Scheme
* Generous holiday entitlement for staff working 52 weeks per year which increases with length of service
* Free eye tests up to the value of £25 for users of VDU equipment and contribution up to the value of £60 towards the purchase of glasses specifically for the use of display screen equipment (where all conditions are met)
* Opportunity to become a school workplace Health and Wellbeing representative, meeting with other schools on a termly basis and feeding into the Health and Wellbeing strategy
* Access to the Trust Health and Wellbeing pages
* Access to a staff benefits portal through Vivup
* Free confidential telephone and face to face counselling for staff and family members

**APPLICATION PROCEDURE:**

Should you wish to apply for this vacancy, please view the job description and complete the application form which can be found at [www.hamwic.org](http://www.hamwic.org) and return to [hr@wimbornefirst.dorset.sch.uk](mailto:hr@wimbornefirst.dorset.sch.uk)

Where applicable, potential candidates may benefit from a tour of the school. Please note, any candidates requesting a tour will be asked for their current place of work which will allow the school to verify, where possible, the name and place of work given. Potential candidates will be asked to bring their current school ID and/or photographic ID as proof when they visit the school for a tour.

Successful candidates will be subject to online searches.

**SAFEGUARDING:**

All schools within HET are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

**THE HILLARY PARTNERSHIP**

The Hillary Partnership is part of an umbrella Trust called the Hamwic Education Trust. At the Hamwic Education Trust we offer unique opportunities for those individuals that excel in education.

We aim to deliver an outstanding education to our pupils and to do so we must employ ***outstanding*** people.

We offer a training pathway for all employees including teachers, support staff and our middle and senior leaders.

Our staff have opportunities to work on cross phase projects and to work in other schools within the Trust in order to gain invaluable experience and enhance their skills.