

Radipole Primary School

Job Description

Classroom Teacher

The postholder is required to carry out the duties of a school teacher as set out in the School Teachers' Pay and Conditions Document.

1. RELATIONSHIPS

- The post holder is responsible to the Headteacher for his/her teaching duties and responsibilities.
- The post holder works on a professional level with colleagues and seeks to establish and maintain productive relationships with them in order to promote mutual understanding of subjects in the school curriculum with the aim of improving the quality of teaching and learning in the school.

2. PURPOSE

- To undertake the teaching of the core and foundation subjects of the National Curriculum.
- Promote amongst all pupils a high level of attainment and progress, and develop good behaviour and positive attitudes to learning.
- Achieve the highest possible standards in work and conduct.
- To supervise TAs and parent helpers as appropriate.
- If appropriate to co-ordinate a core or non core subject.

3. PROFESSIONAL DUTIES AND RESPONSIBILITIES

- To teach general subjects and to participate in the development of schemes of work, materials and syllabuses.
- To control and oversee the use and storage of books, stationery and other teaching materials ensuring that any health and safety regulations are observed.
- To carry out the duties of a class teacher in accordance with the schools policies, in respect of pupils to include:
 - The maintenance of discipline and acceptable standards of conduct and appearance of pupils;
 - The establishment of rapport with pupils to develop their social and full academic potential;
 - Setting tasks which challenge pupils and ensure high levels of interest whilst demonstrating a knowledge and understanding of how children learn;
 - Setting clear, high targets building on prior attainment;
 - Be accountable for pupils' attainment, progress and outcomes;
 - Providing clear structures for lesson maintaining pace, motivation and challenge giving every child the opportunity to achieve their full potential;
 - Manage effective use of assessment and ensure coverage of programmes of study;
 - Marking and monitoring pupils work;
 - Assessing and recording pupils progress and monitoring pupils learning objectives
 - nurture effective personal and social development;

- Prepare and present informative reports to parents, senior staff & other professionals as required;
- Participating, as directed, in meetings with colleagues and parents in respect of the duties of the post.
- Attending and contributing to staff meetings as directed.
- Participating, as directed, in INSET in order to keep abreast of trends and developments in education especially those relevant to the duties and responsibilities of the post.

4. ADDITIONAL DUTIES

- Maintain the positive ethos and core values of the school;
- Effective working relationships and setting a good example eg through their presentation and personal and professional conduct;
- Fully understand the duties and responsibilities in relation to child protection and safeguarding children and young people;
- Liaise effectively with parents and governors;
- Take on any additional responsibilities which might from time to time be determined.

The job description allocates duties and responsibilities. It does not direct the particular amount of time to be spent in carrying them out.

The job description is not necessarily a comprehensive definition of the post. It may be subject to modification or amendment after consultation with the post holder and will be reviewed on an annual basis.