

**KINGSLEIGH PRIMARY SCHOOL**  
**EARLY YEARS TEACHING ASSISTANT – PERSON SPECIFICATION**



| <b><u>Qualifications/Training Requirement</u></b>                                          | <b><u>Criteria</u></b> |
|--------------------------------------------------------------------------------------------|------------------------|
| A standard of written and spoken English that supports pupils' learning                    | Essential              |
| Level 3 Early Years Qualification                                                          | Essential              |
| GCSE or equivalent in Maths and English                                                    | Essential              |
| <b><u>Achievements &amp; Experience Requirement</u></b>                                    | <b><u>Criteria</u></b> |
| Experience of working or volunteering with children/young people                           | Essential              |
| Recent experience of working in a school                                                   | Desirable              |
| Experience of relevant age group                                                           | Desirable              |
| Experience of working with children with special needs                                     | Desirable              |
| <b><u>Knowledge Requirement</u></b>                                                        | <b><u>Criteria</u></b> |
| An understanding of the varied needs of children as they develop socially and academically | Essential              |
| A knowledge of behaviour management techniques that support school and classroom practices | Essential              |
| A knowledge of a range of strategies to promote learning                                   | Essential              |
| <b><u>Skills Requirement</u></b>                                                           | <b><u>Criteria</u></b> |
| A commitment to promoting equal opportunities and meeting individual needs                 | Essential              |
| Awareness of confidentiality and safeguarding requirements                                 | Essential              |
| An ability to manage time effectively                                                      | Essential              |
| Effective communication, interpersonal and organisational skills                           | Essential              |
| An ability to use ICT/the internet and email to support pupils' learning                   | Essential              |
| <b><u>Qualities &amp; Attitude Requirement</u></b>                                         | <b><u>Criteria</u></b> |
| An excitement about children's learning                                                    | Essential              |
| An ability to be flexible to the needs of children                                         | Essential              |
| Have high expectations of children and self                                                | Essential              |
| An ability to work as part of a team                                                       | Essential              |
| A commitment to self-directed learning                                                     | Essential              |
| A commitment to nurturing children both academically and personally                        | Essential              |