



## **Corpus Christi Catholic Primary School**

St. James's Square, Boscombe,  
Bournemouth, BH5 2BX

Tel. 01202 427544

### **Pre-school Leader (HLTA)**

Salary Grade 6, SCP 16 to 22, £29,572 to £32,654 pro rata (approx. £23,955 pa.)  
35 hours per week for 39 weeks per year (Term Time only)

The Governors of our friendly and successful school are seeking to appoint a Pre-School leader, (Higher Level Teaching Assistant (HLTA)) to help us achieve our aims of getting the best from all our children in their learning and personal development.

The hours of work will be 8.00am to 3.30pm Monday to Friday with a 30 minute break.

The Pre-School leader (HLTA) will manage the unit on a day to day basis reporting to the Headteacher and/or SLT as required; supervise and support Pre-School Assistants allocating duties and providing absence cover as required.

The successful candidate will be flexible, resilient, a team player, have high expectations of children, themselves and other staff. Above all of this they would be expected to provide outstanding pastoral care of our children.

You will:

- have experience of working with children in an educational setting;
- have completed TA qualifications to at least Level 3 or equivalent;
- have strong positive behaviour management strategies;
- support the ethos of the school;
- be enthusiastic and reflective;
- be skilled at building excellent relationships with children, parents and staff;
- be an excellent communicator;
- have proven experience and impact when teaching groups of children in schools.

We offer:

- children who have a positive approach to learning;
- a friendly, welcoming and supportive staff who work well as a team;
- a warm and welcoming community beyond the school staff;
- challenge and opportunity;
- an environment where children flourish;
- a commitment to your professional development

A visit to the school is warmly welcomed and encouraged. Please email [susan.solly@cccpschool.com](mailto:susan.solly@cccpschool.com). Application forms, job description and person specification are available on the school website [www.cccpschool.co.uk](http://www.cccpschool.co.uk) or you can request an application pack from the school office. We regret to advise that CV's are not accepted as a form of application.

**The closing date for applications is 5.00pm Monday 16th June 2025**

**Please email your application to [susan.solly@cccpschool.com](mailto:susan.solly@cccpschool.com) or send to**

**Susan Solly, Corpus Christi Primary School, St James Sq, Boscombe, BH5 2BX**

**Interviews: Thursday 19th June 2025**

Corpus Christi Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will require an enhanced DBS.

*Corpus Christi Catholic Primary School is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.*

