Job Description

Role Title:	Lecturer in Arboriculture
Normal Place of Work:	Kingston Maurward, Dorchester
Line Manager:	Head of Curriculum and Skills

Main purpose of role

To support the delivery of a high-quality learning experience for learners wishing to develop their careers in Arboriculture and related industries such as Countryside and Horticulture

What we stand for:

Here at Coastland College, we have one purpose which stands as an ever-present and unchanging reminder of why we're here: to inspire our students and apprentices for individual success beyond expectation, ensuring that they are future-ready and prepared for today and tomorrow's world.

We're proud of who we are and the ambitious, dedicated teams who always strive to bring out the very best in our students. Recruiting more brilliant individuals who share our values and passion is so important to us, so do our values speak to you?

We are Connected: Inspired by our heritage, we play a key part in a collaborative ecosystem – where everyone has a platform to grow, contribute and make an impact beyond borders.

We are Courageous: In our relentless pursuit of excellence, we embrace challenges both big and small – we have the determination to succeed, through deep-rooted curiosity and resilience.

We are Dynamic: We embrace innovation, technology, industry advances and hands-on learning, in everything we do – helping and challenging employers to ensure they thrive in their sector.

We are Empowering: We create opportunities for all; our staff, our students, our community, the economy and the world – opening doors and helping everyone achieve their full potential.

We are Welcoming: We celebrate diversity, ensuring a safe, inclusive, supportive and sustainable environment for all – a space where everyone is valued and treated with respect.

What will the job entail?

- Prepare schemes of work, lesson plans and assessment plans.
- Teach and complete summative and formative assessment.
- Teach groups of students in both practical skills and classroom situations.
- Monitor and record the attendance, punctuality and academic progress for all students in your groups providing them with access to any extra help they may require (eg learning support)
- Report to staff and parents or carers of learners as necessary.
- To set and maintain high levels of best practice.
- Prepare for internal verification and liaise with the Course Manager, Academic Manager and External Verifier to ensure the effective validation of programmes.

- Contribute to course management, organisation and pastoral support of students, including admissions, enrolment, induction, careers education, guidance and progression, enrichment, curriculum development
- Contribute to Course and Department Team Meetings, Course Review and Action Plan for your courses and contribute towards the Academy Self-Assessment Review.
- Organise and conduct trips and study tours as appropriate.
- Use the College disciplinary procedure in liaison with the Deputy Principal - Curriculum and Quality.
- To supervise students whilst they participate on training programmes.
- To organise and run demonstrations, guided tours, and talks for visitors and students.
- Undertake any other duties that as reasonably assigned which are appropriate to the post and the work of the College.

All Staff Responsibilities, regardless of role:

- Embed safeguarding into all working practices and escalate any safeguarding concerns immediately in line with the College's safeguarding policy. All new employees to the College are required to complete and obtain an enhanced DBS disclosure. Further information will be sent to all prospective employees as part of the application process.
- Adhere to Health and Safety best practices and ensure a safe working environment for everyone, according to the Health and Safety at Work Act.
- Champion and be an advocate for Equality and Diversity throughout the College, complying with all related policies and their recommendations.
- Model and promote employee values and behaviours in accordance with the Staff Code of Conduct.
- Actively participate in your appraisal, contributing to a culture of courageous self-reflection, empowerment and professional growth.
- Positively represent and promote the College both internally and externally, acting as an ambassador.
- Contribute to cross College events, supporting and promoting the College across both campuses.
- Undertake appropriate personal and professional development activities engaging with the cross-College staff development and health and wellbeing activities.
- Use all available resources efficiently and effectively, in line with environmentally and sustainable practices.

Note: This job description sets out the main responsibilities for the post, however, is not intended to be an exhaustive list. Specific duties may change from time-to-time without changing the general nature of the post and the post holder is expected to be flexible in the range of responsibilities undertaken.

Person Specification

Shortlisting is completed by hiring managers against the Person Specification, so this is your chance to showcase what you can offer. Please ensure you demonstrate in your application how you meet the criteria outlined below to give yourself the best chance of success at shortlisting stage.

Qualifications	**Essential**	**Desirable**
Teaching Qualification at Level 5 or above or willingness to work towards	Y	
Arboriculture, Horticulture, Landscape or Countryside qualification at Level 3 or above.	Y	
English and Maths at Level 2 or above	Y	
Industry tickets: Chainsaw & cross cutting, felling, chipper, brushcutter	Y	
Forestry first aid qualification or the willingness to work towards	Y	
First Aid Qualification for willingness to work towards	Y	
Assessment or verification qualifications		Y
Industry tickets: Climbing, MEWP & Other certificates of competence		Y
Knowledge and Experience	**Essential**	**Desirable**
Experience and confidence undertaking a range of arboriculture and related tasks	Y	
Some supervisory / management experience	Y	
Extensive and in-depth knowledge of the arboriculture and countryside industries	Y	
Computer literacy with good knowledge of Office 365, Microsoft Packages and TEAMS	Y	
Vocational teaching and assessing experience in one or more aspects of the subject		Y
Wider understanding of forestry, trees woodlands & countryside sectors		Y
Skills and Abilities	**Essential**	**Desirable**
Proficient use of associated industry machines	Y	
Good safety awareness	Y	
Excellent administrative and organisational abilities	Y	
Ability to work well under pressure	Y	
Ability to meet deadlines and prioritise workload	Y	
Personal Qualities	**Essential**	**Desirable**
Natural problem solver who maintains a positive attitude in challenging situations.	Y	
Strong work ethic and ability to work in a dynamic environment	Y	
Strong communication skills	Y	
Other	**Essential**	**Desirable**
Full UK Driving Licence	Y	