

Person Specification – Teaching Assistant

	Essential	Desirable
<p style="text-align: center;">Qualifications</p> <ul style="list-style-type: none"> ● NVQ Level 2 or equivalent ● First Aid qualification 		✓ ✓
<p style="text-align: center;">Experience</p> <ul style="list-style-type: none"> ● Experience of working with children with SEND ● Experience of communicating effectively with parents and carers ● Experience of working with IEPs/Support plans 	✓ ✓	✓
<p style="text-align: center;">Teaching Assistant Skills</p> <ul style="list-style-type: none"> ● Commitment to promoting equal opportunities and meeting individual needs ● Ability to positively liaise with and apply guidance from professionals ● Ability to use own initiative and to be flexible and adaptable in order to meet the needs of the children ● Clear speech and excellent communication skills <ul style="list-style-type: none"> ● High expectations of all children ● Ability to encourage independence ● Good interpersonal & organisational skills <ul style="list-style-type: none"> ● Awareness of confidentiality ● Effective behaviour management <ul style="list-style-type: none"> ● Reflective practice ● Ability to use ICT to store & retrieve data <ul style="list-style-type: none"> ● Ability to manage time effectively ● Ability to prepare resources for learning to a high standard 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	
<p style="text-align: center;">Personal</p> <ul style="list-style-type: none"> ● Willing to work in a Catholic School ● Commitment to high standards ● Commitment to achievement for all ● Willingness to work within all school policies ● A willingness to develop own skills 	✓ ✓ ✓ ✓ ✓ ✓	

