

Job description

Job title: Greenspace Worker
Grade: Dorset Grade 3
Job evaluation reference: NE504
Job family: Natural Environment

Purpose and impact

To develop skills in maintaining and enhancing green spaces, positively impacting community wellbeing and the environment.

Key responsibilities

1. To develop competence in a wide range of practical tasks relevant to the role.
2. To work effectively in a team e.g. liaising appropriately with others, meeting deadlines, following supervisor's instructions.
3. To communicate effectively e.g. using the telephone, e-mail, in writing and face to face, following Dorset Council house-style and procedures.
4. To assist with practical tasks within specific role and team's area of work.
5. To use and maintain all machinery and equipment effectively, as required by work area and including brush cutters, mowers, hedge trimmers and hand tools etc.
6. To demonstrate a commitment to developing personal skills.
7. To manage workloads, tasks and responsibilities effectively.
8. To liaise effectively with your manager and workplace supervisor in relation to progress reviews, performance advice and respond to advice given.
9. To participate effectively in training activities including in house and external training, individual coaching sessions, courses.
10. To meet prescribed targets identified in the individual training plans.

NB: The duties and responsibilities of this post are not restrictive, and the post holder may be required on occasion to undertake other duties. This will not substantially change the nature of the post.

Supervision and management

11. Reporting to: Line manager/Team supervisor
12. Responsibility for: No line management responsibilities

Other factors

13. To demonstrate a strong commitment to train in appropriate area of work.
14. To demonstrate a clear potential to meet standard during the selection process.
15. Use Personal Protective Equipment and Uniform appropriately.
16. Shared responsibility for H&S, security and proper use of power and hand tools.
17. To follow advice, guidance and written instruction relating to workplace procedures and equipment usage.
18. The work is outdoors, off road and physically demanding in all weathers.
19. Exposure to biohazards such as Lyme's Disease and Weil's disease.
20. Hazardous operations – use of commercial specification powered machinery.
21. Potential for weekend working if role requires it.
22. A Basic DBS check is required.



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Our behaviours

Dorset Council has developed and embedded a set of behaviours that will form part of everything you do and you will need to be able to demonstrate them through the way you work, regardless of your role or grade within the organisation.

Full details can be found on the job website under '[Working for Dorset Council](#)'.



Person specification

Applicants will be shortlisted on the basis of demonstrating that they fulfil the following criteria in their application form and should include clear examples of how they meet these criteria. You will be assessed in some or all of the specific areas over the course of the selection process.

Essential

Essential criteria are the minimum requirement for the above post.

Qualifications/ training/registrations
Required by law, and/or essential to the performance of the role
1. Maths and English Grade 4 (C) or equivalent, and/or relevant experience
Experience
2. Show a strong commitment or interest in the role
3. Experience in dealing with the public
Skills, abilities & knowledge
4. Confidence to undertake a varied role
5. Able to follow procedures, understand instructions and specifications
6. Problem solving skills
7. Good communication skills (written and verbal)
Behaviours
8. Responsibility
9. Respect
10. Recognition
11. One Team: Collaboration
Other
12. Ability to work as part of a team
13. Basic knowledge of the role applied for
14. Able to undertake a physically demanding role
15. Enthusiasm for the role
16. A Basic DBS check is required

Desirable

Desirable criteria will be used in the event of a large number of applicants meeting the minimum essential requirements.

Qualifications/ training/registrations
17. Some voluntary experience of specific area of role
18. Relevant vocational training
19. Awareness of importance of Health and Safety
Experience
20. Basic use of hand and power tools
21. Prepared to work outside in all weathers

Skills, abilities & knowledge
22. Ability to work on own initiative
23. Awareness of working with the public

Approval			
Manager	Senior Ranger	Date	June 2024

