

Context statement

Job title: Senior Personal Advisor (Housing /Emotional Health Wellbeing advisor)

Directorate/Service/Team: Care Leavers Team

Organisation structure

Reporting to: Team Manager

Responsibility for:

To support care experienced young people to have access to and maintain stable suitable housing and emotional health.

This specific role will involve supporting care leavers with their emotional health and wellbeing, working with them intensively to support and help prevent homelessness.

Context of work

To Lead on Housing and Emotional wellbeing as a project area for the service. Providing in-depth and personally tailored housing and emotional wellbeing advice/support to a caseload of young people and maintain accurate, timely up-to-date records.

To develop, promote and maintain strong links and work in partnership with public bodies and other partners such as Adult and Children's services, Probation, CMHT, Police, NHS, supported/housing providers and street outreach teams to identify support and assistance for vulnerable and complex young people at risk of homelessness and rough sleeping. Refer to and co-ordinate with these agencies for delivery of support to young people and to assist sustains their tenancies. This will require attending meetings relating to transitions or homeless prevention

Key Duties

- To Lead on Housing and Emotional wellbeing as a project area for the service.
- Hold a case load of care experienced young people who are at risk of or are homeless.
- To work alongside the young person's substantive PA to provide information, advice, planning and preparation, and holistic support to meet young people's developing needs, especially in relation to mental health and housing.
- To be involved in understanding the young person's mental health and wellbeing needs, coordinate and participate in their assessment, pathway planning and review of plans.
- Providing guidance, support, and advice within the statutory framework for providing services.
- Completing statutory returns for housing and emotional wellbeing as required.

Travel requirement

This position has a significant travel requirement. This means that there is a requirement for a vehicle (or transport deemed to be suitable by the Council) to be available on most working days in order to carry out normal duties. Employees in positions with a significant travel



requirement are required to provide a replacement vehicle if their usual vehicle is not available over an extended period.]

Other information

The nature of this post will require flexibility to meet young people's needs, including out of county visits as required.

The ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.

DBS require- Enhanced Children/Adults

Context statement prepared by:			
Manager	Matthew Chislett	Date	20/05/2025

