

NOT PROTECTIVELY MARKED

JOB DESCRIPTION

<u>Job Title</u>	Apprentice HGV Technician
<u>Reports to</u>	Vehicle Workshop Supervisor
<u>Reporting staff</u>	None

Job Purpose

Our Fleet and Equipment provision are a crucial element of the services we provide to our communities.

The Heavy Vehicle Technician Apprentice will be based at one of our fleet workshops and learn by on-the-job training and day or block release at college to gain a Level 3 qualification in '*Motor Vehicle Service & Maintenance Technician (Heavy)*'

Upon successful completion of the above apprenticeship course and the successful postholder obtaining their LGV/Cat C Driving Licence there will be the opportunity to join the established fleet team in becoming a competent Vehicle Technician where you will receive a Grade E salary.

Generic Responsibilities/Job Family

Technical

To provide specific support to a Service department or function which may include maintenance of records, distribution of information, participating in events or co-ordinating application/assessment processes.

To act as a point of contact for the function and provide appropriate advice. Guidance and/or support.

To ensure effective systems are in place and provide advice to senior managers regarding system development and review.

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<u>Specific Responsibilities</u>	
1	To be based at one of the Fleet workshops and attend college on either day or block release. To complete all college study, course work, assignments and end point assessments.
2	To learn the inspection, testing, maintenance and repair of a wide range of vehicles and associated operational equipment, ensuring all work is completed to the required standards.
3	To learn how to carry out vehicle and stowage modifications including the fabrication of components.
4	To learn how to effectively communicate with manufacturers and suppliers to aid the diagnosis and rectification of defects, ensuring all work is completed to the appropriate standard.
5	To be willing to travel across the whole service area to attend operational incidents, vehicle breakdowns and DWFRS sites as required to learn how to provide repair, maintenance, and vehicle recovery.
6	To effectively assist Vehicle Technicians with advanced activities when required with appropriate supervision.
7	To follow and comply with Health & Safety procedures and best practice.
8	To uphold Service values and the Code of Ethics