

Job description

Job title:	Advanced Practitioner Level 1/Level 2
Grade:	Level 1 – Grade 12 Level 2 – Grade 13
Job evaluation reference:	HS468 a,b
Job family:	Health and Social Care

Purpose and impact

1. The role of the Advanced Practitioner is that of a registered professional in Social Work, Occupational Therapy or another registered health or social care discipline acting as a clinical expert in the delivery of Adults Statutory services within Dorset Council.
2. The role provides professional expertise at a number of levels including complex areas of service delivery.
3. The role is case holding when acting as the clinical expert in a specialist team and in addition the role works across the People – Adults directorate as part of providing specialist practice support and developing best practice within adult social care operational teams.

Key responsibilities

4. To provide professional clinical leadership to deliver improved outcomes for vulnerable adults and their families through the proactive integration of all national, regional and international best practice initiatives into operational delivery.
5. To work with the Specialist Manager, Head of Specialist Services, Principal Social Worker and Principal Occupational Therapist, in the development and delivery of best practice support to the People – Adults directorate.
6. To provide a high level of professional clinical expertise in regard to the delivery of complex case management issues in a specialist service area.
7. To support, evaluate and provide training to managers in the improvement of the delivery of reflective qualitative supervision for relevant staff.
8. To manage workflow effectively within the specialist team.
9. To attend court as and when required in relation to care proceedings and other types of complex court work.
10. To attend other relevant meetings which require the Advanced Practitioner to chair the meeting or where a social care worker may need to be supported by the Advanced Practitioner.
11. To attend meetings held by the operational manager or identified as important to attend by the operational manager.
12. To work with the Principal Social Worker and Principal Occupational Therapist to support best practice as required.
13. To ensure alongside the team manager that there is compliance within the team in regard to data inputting, case recording and in regard to confidentiality issues.
14. To participate in case audits where required.
15. To participate in the recruitment of staff as required.
16. To act as a specialist advisor where required, keeping up to date with relevant legislation, research and practice in order to deliver advice which supports best practice across the adult and community services directorate in regard to the specialist area.



17. The post holder will be expected to identify any relevant health and safety issues which may arise in regard to staff during the course of their work. This will include informing the relevant manager and participating in a health and safety risk meeting with an associated outcome of a plan.
18. To attend relevant pan Dorset; regional and national strategic meetings in regard to the specialist area.
19. Responsibility for promoting and safeguarding the welfare of vulnerable adults.
20. Any other lesser or comparable duties as required.

NB: The duties and responsibilities of this post are not restrictive, and the post holder may be required on occasion to undertake other duties. This will not substantially change the nature of the post.

Supervision and management

Reporting to: Locality or Specialist Manager

Responsibility for:

- Supervision and line management of 1-6 full-time equivalent members of staff.
- At Level 2 required to contribute to the operation of an out of hours adult social work service and line manage allocated AMHPs (Approved Mental Health Practitioners) based within the service.
- To provide formal clinical supervision to AMHPs working in other teams.
- Required to ensure that effective support, supervision, accreditation and oversight are in place to ensure that AMHP and any other assessments are undertaken in accordance with legal requirements and best practice.

Other factors

21. Responsible for ensuring data quality and as such the integrity of management information through the proper use and safekeeping of data and record systems both manual and computerised.
22. The post holder will effectively have a named substantive base but will be expected to deliver within the context of an agile working environment.
23. The post holder will be expected to fulfil the travel requirements of the post.
24. The post holder will be expected depending upon the context statement which sits with this job description to visit or meet service users in a variety of locations.
25. The post holder will be expected to visit partner agencies across the county and outside of the county.
26. The post holder may be expected to attend court.
27. An Enhanced DBS check is required.

Our values

Our values act as guiding principles, defining what we believe is important in the ways we work together. Our values are Respect, Together, Accountability, Openness and Curiosity. You will need to be able to demonstrate these values in action through the way you work, regardless of your role within the organisation. Information about our values can be found on our website.



Person specification

Your application will be assessed based on your demonstration of how you fulfil the following criteria; you should include clear examples of how you meet these criteria within your application form and during the assessment process.

Essential

Essential criteria are the minimum requirement for the above post and will be assessed through a combination of your application form, assessment and interview (as specified below). We'll also use references to confirm that you meet the criteria for this role. We will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations Required by law or essential to the performance of the role or both	Assessed through:
1. Diploma in Social work/Certificate of Qualification in Social Work and registration with Social Work England, or Diploma or degree in Occupational Therapy and registration with HCPC, or other relevant health or care professional qualification with appropriate experience and professional registration	Application form
2. Approved Mental Health Practitioner (AMHP) qualified (Level 2 only)	Application form
Experience	
3. Substantial experience of working as a social worker or health and care professional post qualification in a relevant area of practice	Application form
4. Significant experience of making appropriate decisions in regard to vulnerable adults	Application form
5. Experience of delivering complex assessments and plans	Application form
6. Experience of delivering complex court proceedings in a variety of court settings	Application form
7. Significant experience of AMHP work or significant experience in clinical area relevant to post	Application form
Knowledge	
8. Comprehensive knowledge of all relevant statutory legislation, policy and procedures in regard to the specialist area	Application form Interview Assessment
9. Knowledge of safeguarding policies and procedures	Application form Interview Assessment
10. Knowledge of relevant statutes and legislation relevant to the specialist area	Application form Interview Assessment
Skills and abilities	
11. Good negotiation skills	Interview Assessment
12. Ability to set targets and work within deadlines	Interview Assessment
13. Excellent assessment skills	Interview Assessment
14. Ability to be a team player within the context of the service operational structure	Interview Assessment
15. Ability to give clear, concise and constructive advice to team members regarding complex cases	Interview Assessment



Our values	
16. Respect	Interview Assessment
17. Together	Interview Assessment
18. Accountability	Interview Assessment
19. Openness	Interview Assessment
20. Curiosity	Interview Assessment
Other	
21. Able to fulfil any travel requirements of the post	Application form
22. Ability to work flexibly to meet the needs of the service delivery, including working outside of what are considered office hours	Application form
23. An Enhanced DBS check is required	Application form

Desirable

Desirable criteria will be used in the event of multiple applicants meeting the minimum essential requirements and if applicable, will be assessed through a combination of your application form, assessment and interview (as specified below). We'll also use references to confirm that you meet the criteria for this role. We will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations	Assessed through:
24. Post qualifying Award/Practice Educator/Further evidence of continuous professional development	Application form
25. AMHP qualified (Level 1)	Application form

Approval

Manager's job title: Specialist Manager
Date: Updated August 2026

