

Job description

Job title: Tree Inspector
Grade: Grade 7
Job evaluation reference: NE519
Job family: Natural Environment

Purpose and impact

1. The principal responsibility of this post is to assist in the inspection of Dorset Council's tree stock, in compliance with the Council's Tree Policy and in doing so, assist the Council in meeting its priorities of helping to protect and enhance Dorset's environment, helping to improve the well-being of its residents through the maintenance and provision of tree lined streets and by helping residents stay safe by managing highway trees.

Key responsibilities

2. To carry out tree inspections on Dorset Council owned trees in an effective and efficient manner.
3. To carry out tree inspections on privately owned trees as requested.
4. Liaise with the Arboricultural Officers and the Team Manager – Arboriculture and Grounds, in respect of trees to be inspected.
5. Ensure that the KPI's are met by hitting quarterly inspection targets.
6. At all times adopt an attitude which helps to promote the good image of the Council when in contact with clients, public, agencies and other Council staff.
7. Attend site visits and other relevant meetings as required.
8. Attend on and off the job training as required, including CPD.

NB: The duties and responsibilities of this post are not restrictive, and the post holder may be required on occasion to undertake other duties. This will not substantially change the nature of the post.

Supervision and management

Reporting to: Arboricultural Officer

Responsibility for: No direct responsibility for staff

Other factors

9. Responsible for works van, chainsaw, tablet, mobile phone, girth tape, probe, camera, Leica Disto.
10. Regular exposure to the elements including adverse weather conditions – heavy rain, gale force winds, sub-zero temperatures, snow, ice and extreme heat.
11. Exposure to noise and fast-moving traffic when inspecting roadside trees.



12. Dealing with irate members of the public.
13. Lone working.
14. The post holder's contacts will include Headteachers / Site managers, members of the public, councillors, council staff, external council staff, Natural England.
15. Dealing with and liaising with the above, dealing with conflict from unhappy members of the public, managing changing priorities.
16. This position has a significant travel requirement. This means that there is a requirement for a vehicle (or transport deemed to be suitable by the Council) to be available on most working days in order to carry out normal duties. Employees in positions with a significant travel requirement are required to provide a replacement vehicle if their usual vehicle is not available over an extended period.
17. An Enhanced DBS check is required.

Our values

Our values act as guiding principles, defining what we believe is important in the ways we work together. Our values are Respect, Together, Accountability, Openness and Curiosity. You will need to be able to demonstrate these values in action through the way you work, regardless of your role within the organisation. Information about our values can be found on our website.



Person specification

Your application will be assessed based on your demonstration of how you fulfil the following criteria; you should include clear examples of how you meet these criteria within your application form and during the assessment process.

Essential

Essential criteria are the minimum requirement for the above post and will be assessed through a combination of your application form, assessment, interview and references (as specified below). We will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations Required by law or essential to the performance of the role or both	Assessed through:
1. Level 4 or above qualification in Arboriculture (e.g. HND, etc.)	Application form
2. LANTRA Professional Tree Inspectors certificate or equivalent i.e. TRAQ or QTRA	Application form
3. Regular CPD (attendance of seminars and training programmes)	Application form
Experience	
4. Substantial experience of carrying out tree inspections and an Arboricultural background	Application form Interview Assessment
5. Familiar with the use of tablets and tree database software	Application form Interview Assessment
6. IT literate	Application form Interview Assessment
Skills and abilities	
7. Good Pest and Disease identification skills and good tree identification skills	Interview Assessment References
8. Good communication skills	Interview Assessment References
9. Good time management skills	Interview Assessment References
10. Ability to work alone	Interview Assessment References
11. Ability to deal with situations of conflict	Interview Assessment References
Our values	
12. Respect	Interview Assessment
13. Together	Interview Assessment
14. Accountability	Interview Assessment
15. Openness	Interview Assessment



16. Curiosity	Interview Assessment
Other	
17. Ability to fulfil the travel requirements of the role	
18. Full current manual driving licence	
19. Ability to work outdoors in all weathers	
20. To be highly motivated and enthusiastic	
21. An Enhanced DBS check is required	

Desirable

Desirable criteria will be used in the event of multiple applicants meeting the minimum essential requirements and if applicable, will be assessed through a combination of your application form, assessment, interview and references (as specified below). If you meet the desirable criteria, we will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations	Assessed through:
22. Bat Awareness	Application form
23. Veteran Tree training	Application form
Experience	
24. Familiar with Ezytreev software	Application form Interview Assessment
25. Any other relevant land-based industry experience	

Approval

Manager's job title: Team Manager – Arboriculture & Grounds
Date: January 2025

