

Context statement

Job title: Transport Planner - Development

Directorate/Service/Team: Place Directorate, Highways, Transport Planning

Organisation structure

Reporting to: Strategic and Policy Team Manager

Responsibility for:

Assessing and responding to planning applications with reference to transport policy.

Supporting the wider work of the Strategic and Policy Team.

Context of work

This position supports and works closely with the Transport Development Management team. The post holder has responsibility for assessing and making recommendations on planning applications and pre-planning enquiries and for ensuring the delivery of necessary sustainable transportation infrastructure and services arising from new development. The post holder will work closely with the Transport Development Management Team, Planning Team and other partners and will also be expected to represent the Authority. This may include defending professional advice at Appeals and Inquiries. The postholder will also support the wider work of the Strategic and Policy Team.

The Career Grade Transport Projects Officer post comprises 3 levels. At level 2 and 1 responsibilities are broadly similar but complexity of work will reduce and the amount of supervision and training increase.

Travel requirement

There is some requirement to travel for this position and a car will be required to reach some locations in the county. Where possible and reasonable the applicant will be expected to lead by example in the use of public transport, walking and cycling when undertaking the role. Dorset Council also provides pool cars for use by staff if required.

Other information

The ability to converse at ease with customers and provide advice in accurate written and spoken English is essential for the post.

Highways Service.

The Highways Service undertakes the management and maintenance of the highway network and its related assets and infrastructure, including promoting and supporting transport related safety issues and healthy lifestyles. The service develops and delivers transport strategies and plans in line with the authority's priorities, allocating budget and resources to optimise services.

The service works collaboratively across the Council and with the Council's partners to champion innovation to secure the best outcomes and value for Dorset's citizens and customers.

Service Managers support the Head of Service in the following areas:

- Service Manager for Network Operations
- Service Manager for Infrastructure and Assets



- Service Manager for Parking Services
- Infrastructure and Assets

Infrastructure and Assets comprises seven teams;

- Highway Improvements
- Bridges and Structures
- Development
- Street Lighting
- Transportation Modelling
- Transport Planning
- Asset and Performance

These teams provide a range of professional, technical and administrative highway services primarily related to the technical design and management of new additions and alterations to the highway network. They also manage the highway assets that promote growth and the economy whilst protecting the environment.

The Transport Planning Team's work includes the development of strategic and local transport policy, developing and promoting opportunities for sustainable and safe travel; influencing sub-regional transport strategies; road safety; seeking funding; the development, authoring and monitoring of Local Transport Plans; working on the emerging Dorset Local Plan and the promotion of safer, sustainable transport and scheme prioritisation.

The Transport Planning Team's office-based work is at County Hall in Dorchester. Home working, working from other appropriate locations and site visits are also necessary to perform this role.

Within Transport Planning are three teams - Road Safety, Strategic and Policy and Implementation.

The Strategic and Policy Team comprises 5 officers and a team leader and is responsible for developing and writing transport policy, undertaking transport studies and producing plans, engaging with Sub National Transport Body work, delivering strategic public transport policy including the Bus Service Improvement Plan and associated work, supporting the Development Team in responding to planning applications.

Context statement prepared by:			
Manager	Wayne Sayers	Date	23 rd June 2025

