



Person Specification

Assistant to SENDCo & HLTA

Criteria	Essential	Desirable
Qualifications:	<ul style="list-style-type: none">Childcare qualification (CACHE level 2, NVQ level 2)HLTA qualification (or working towards one)Educated to GCSE level in Maths & English	<ul style="list-style-type: none">Up to date Safeguarding training
Experience	<ul style="list-style-type: none">Experience of working with children in primary schoolsExperience of Statutory SEND policies	<ul style="list-style-type: none">Experience of working in a team
Knowledge	<ul style="list-style-type: none">Knowledge of Safeguarding issues and proceduresGood numeracy and literacy skillsGood IT skills	<ul style="list-style-type: none">Working knowledge of national curriculum and other relevant learning programmes
Skills & Abilities	<ul style="list-style-type: none">Ability to work with and control children showing care and understandingAbility to work with individuals and small groups of childrenAbility to control and motivate & inspire class of childrenAbility to support children through the school's behavior policySatisfactory DBS clearance (will be confirmed as part of pre-employment checks)	<ul style="list-style-type: none">Practical Skills
Qualities & Attitudes	<ul style="list-style-type: none">Willing to undertake training as required	
Other	<ul style="list-style-type: none">Committed to Equal OpportunitiesCommitted to confidentiality	<ul style="list-style-type: none">First Aid Certificate

Whilst originally based at St Clement's and St John's CE Infant and Bethany CE Junior School, the post holder will be required to travel to other local sites, including other CLP schools.