CANDIDATE INFORMATION PACK



Teaching Assistant Role

The Prince of Wales School

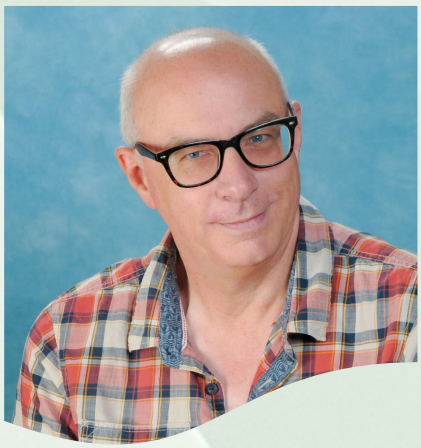
*"Where we are **all** inspired to learn"*

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1. MESSAGE FROM THE CHAIR OF GOVERNORS AND HEADTEACHER





Dear Prospective Applicant,

Thank you for your interest in joining The Prince of Wales School as a Teaching Assistant.

We are immensely proud of our vibrant, inclusive school community, where children are inspired to learn, encouraged to be curious and supported to achieve their very best.

At The Prince of Wales School, we believe that every adult makes a difference. Our Teaching Assistants are an essential part of our team, helping to create the nurturing, ambitious and inclusive environment that makes our school so special.

We are passionate about providing children with strong foundations for lifelong learning, alongside the care, encouragement and opportunities they need to flourish. Our commitment to **#choosekindness** is not simply something we say; it is something we strive to demonstrate in everything we do.

We are looking for someone who shares our values, brings enthusiasm and warmth to their work and believes, as we do, that every child deserves to feel successful, valued and inspired.

As a school, we are always learning, reflecting and growing together. We value the contributions of every member of staff and are committed to creating a supportive environment where adults can flourish just as much as our children.

We warmly encourage you to visit, experience our wonderful school community and see what makes The Prince of Wales School such a special place to work.

We look forward to receiving your application.

Mr Simon Pearce
Chair of Governors

Mrs Corinne March
Headteacher

2. OUR SCHOOL AT A GLANCE



The Prince of Wales School is an innovative and highly inclusive LA Maintained First School catering to children from the very beginning of their educational journey.

- **Age Range:** 2 to 9 years old (Pre-School to Year 4).
- **Number on Roll:** 156 pupils (Reception to Year 4)
- **Specialist Provision:** We have a Physical Disability Base with 8 specially resourced places.
- **Childcare Provision:** We offer a Pre-School, Breakfast Club and After School Club.
- **System Leadership:** The school actively acts as a Teacher Training Partner and Training Centre, supporting other settings across the region.
- **Latest Inspection:** June 2025

3. CURRICULUM, EARLY YEARS & PERSONAL DEVELOPMENT



Early Years

Our Early Years provision is self-evaluated as 'Exceptional'. Starting from our governor-led pre-school, we provide an outstanding foundation for our youngest learners, ensuring they are ready for their transition into the main school.

Curriculum and Teaching

Leaders have developed an ambitious and well-sequenced curriculum that is underpinned 'Building Learning Powers' characters and carefully shaped by the school's unique context. We encourage ambitious, creative learners who adapt to and embrace challenges, equipping them for lifelong learning.

Personal Development

Personal development and wellbeing are at the absolute heart of our work:

- The POW Passport: This provides a structured, cumulative framework for cultural, social, and character development from age two onwards.
- Rich Experiences: Pupils participate in a well-planned range of meaningful experiences, including residential visits, theatre performances, faith visits and enterprise projects.
- Global Citizenship: Pupils develop respect for difference and a secure understanding of British values through global partnerships, including our active link with schools in Kenya.

4. EXCEPTIONAL INCLUSION & THE PHYSICAL DISABILITY BASE



Inclusion is a defining feature of The Prince of Wales School. It is not an add-on; it is the fabric of who we are.

Positive Culture & Wellbeing

The strong culture of belonging and care is reflected in our pupils' improving attendance and positive behaviour. Staff are highly attuned to the emotional needs of pupils, providing responsive, timely support through therapeutic approaches, regular check-ins and targeted interventions such as ELSA. Pupils are taught the strategies and language needed to regulate their emotions, supporting them to feel calm, safe and ready to learn.

The Physical Disability Base

We are incredibly proud to have a specially resourced Physical Disability Base, providing eight dedicated places. This provision ensures that children with significant physical disabilities are fully integrated into mainstream school life, receiving bespoke therapeutic and educational support while enriching the diversity and empathy of our entire school community.

5. JOB DESCRIPTION



Post: Teaching Assistant

Responsible To: Headteacher

Job Purpose:

As a Teaching Assistant at The Prince of Wales School, you will play a vital role in helping every child feel confident, included and inspired to learn.

Working closely with our teachers and wider school team, you will support children's learning, development and wellbeing through high-quality classroom support, positive relationships and a nurturing approach.

You will help children develop the knowledge, skills and independence they need to succeed, providing additional support where necessary while maintaining high expectations for all.

This is far more than a supporting role. It is an opportunity to make a genuine difference every day, celebrating children's achievements, encouraging curiosity and helping every child reach their potential.

WHAT DOES THE ROLE ENTAIL?

Supporting Teaching and Learning

- Work alongside teachers to support engaging, purposeful learning.
- Support individuals, small groups and whole-class activities.
- Reinforce key learning in reading, writing and mathematics.
- Encourage independence, confidence and positive learning behaviours.
- Adapt support to meet children's individual learning needs.
- Provide feedback to teachers about children's learning and progress.

Supporting Inclusion and Wellbeing

- Build warm, positive and respectful relationships with children.
- Support children with SEND to access learning and participate fully in school life.
- Promote emotional wellbeing through nurturing, therapeutic approaches.
- Help children develop communication, social and emotional regulation skills.
- Support children's physical, personal and medical needs where appropriate and following relevant training.
- Promote our school values, including respect and #choosekindness.

Contributing to School Life

- Help create safe, welcoming and stimulating learning environments.
- Prepare resources and support the organisation of classroom activities.
- Supervise and support children during playtimes, transitions and school activities as required.
- Work collaboratively with teachers, colleagues and external professionals.
- Follow safeguarding procedures and maintain confidentiality.
- Contribute positively to our inclusive, supportive school community.



6. WE’RE LOOKING FOR SOMEONE WHO IS . . .

Caring and Compassionate

You genuinely enjoy working with children and understand the importance of making every child feel safe, happy and valued. You build positive, trusting relationships and respond to children's needs with warmth, patience and understanding.

Enthusiastic About Learning

You are passionate about helping children learn and develop. You bring energy, creativity and encouragement to the classroom, celebrating small steps as well as big achievements.

Committed to Inclusion

You believe that every child deserves the opportunity to succeed. You recognise that children learn in different ways and are willing to adapt your approach to meet individual needs, including those of children with SEND.

A Great Team Player

You enjoy working collaboratively, communicate positively and are always willing to lend a hand. You understand that our school's success comes from everyone working together.

Patient and Adaptable

You remain calm, flexible and positive when faced with challenges. You understand that children's needs can change throughout the day and respond with sensitivity and understanding.

Proactive and Reliable

You use your initiative, recognise when support is needed and take pride in contributing to a well-organised, welcoming learning environment.

Reflective and Keen to Develop

You welcome feedback, embrace professional learning and are open to trying new approaches. You recognise that, just like our children, we are all continuing to learn and grow.

Committed to Safeguarding

You understand the importance of keeping children safe, maintaining professional boundaries and following school policies and procedures.

Why this matters at Prince of Wales

At The Prince of Wales School, our Teaching Assistants are valued members of our educational team. Their care, skill and commitment help create the strong foundations upon which children's learning and wellbeing are built.

We believe in high expectations, nurturing relationships and the power of working together. Above all, we are looking for someone who will live our values, embrace our inclusive ethos and make a positive difference to children every day.

This job description will be reviewed at least once a year and may be subject to modification or amendment after consultation with the postholder.

7. HOW TO APPLY



Salary Range:

Contract Type:

Closing Date:

Interview Dates:

Start Date: 1st January 2027

Application Process:

To apply, please visit -

Visits:

Visits to the school are warmly welcomed. Please contact the school office at office@princeofwales.dorset.sch.uk to arrange a tour.

8. RECRUITMENT PRIVACY NOTICE



The Prince of Wales School is the data controller for the information you provide during the recruitment process. Information provided will only be used for the purpose of progressing your application or fulfilling legal requirements. We will not share your information with any third parties or store it outside the European Economic Area.

Any offer of employment is subject to receipt of satisfactory references, an enhanced DBS check, and positive responses to other pre-employment checks regarding your suitability to work with children. The Prince of Wales School is fiercely committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.