

## Working together to create unlimited possibilities

### Care



We safeguard those who are vulnerable, feel isolated or need our support.

### Curiosity



We learn every day, we are open to challenge, find new solutions and reflect and learn from our experiences.

### Courage



We stand up for what is right and disrupt traditional views or practices in a positive way.

### Resilience



We support each other to find a way and by never giving up we build strength to deal with life's challenges.

### Partnership



We work collaboratively, listen and respect the views of others. We recognise the power of enabling those living with autism to reach their goals.

### Our Mission

Autism Unlimited exists to support and empower those living with autism. We recognise the challenges for children, adults and their families, and we will work with them as partners to find solutions and create opportunities through tailored learning and support.

### Our Vision

A world of unlimited possibilities for people living with autism

### Your service

Our adult services help people to explore their potential, make choices, and ultimately make a successful transition from childhood into adulthood. We have four residential homes and two community support services providing opportunities for our supported individuals.

# Job Description - Support Team Leader

## Overview

- £ Salary £13.50 - £13.70 per hour
- 🚗 Travel and access to own vehicle required
- 👤 Line manager - Deputy Manager/ Registered Manager

## Where and When

- 📍 Location - Adult Services
- 🕒 Full time position

## Main Responsibilities

Support Team Leaders are crucial to ensuring the people we support reach their potential, make choices and develop life skills to promote their independence.



Provide a monthly report including incidents, accidents, diary entries and an audit of communication logs



Provide a link to the management team to ensure welfare, health and housing support approaches are maintained and kept to a high quality



Ensure implementation of weekly activities and tasks within the home for the supported individual(s)



Undertake 'on call' duties as required



Committed to Health and Safety and Safeguarding reporting incidents as required



Review goals and outcomes for the supported individuals on a regular basis and provide accurate recording and evidence of this

Carry out any other duties as are within the scope and spirit of this job as part of initiative or as requested.

## Skills and Qualities



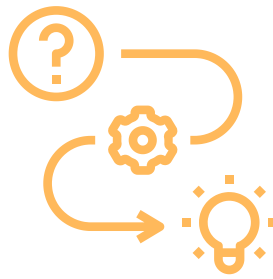
Excellent written & verbal communication



Good report writing & IT skills



Ability to mentor other colleagues



Ability to solve problems & work on your own initiative

## Qualifications

Minimum of 5 GCSEs A-C or equivalent including Maths and English

Level 3 or above in Adult Social Care

