

Job description

Job title: Assistant Educational Psychologist
Grade: Soulbury Assistant Educational Psychology SCP 2-5
Job family: Education and Youth/People - Children/County Psychological Service

Purpose and impact

1. To assist the Educational Psychology Service in providing an efficient, responsive and professional service for young people aged 0 – 25 years.
2. To assist the Senior Educational Psychologists in delivering and evaluating specific project and intervention work.
3. To carry out identified pieces of action research under the supervision of an educational psychologist.
4. To undertake a range of psychological assessment and intervention activities in schools and the community under supervision.
5. To enable the post-holder to acquire a range of skills and experience in preparation for professional training as an Educational Psychologist.

Key responsibilities

6. To work under the supervision of Educational Psychologists registered with the HCPC.
7. To work alongside qualified Educational Psychologists registered with the HCPC.
8. To assist in the planning and implementation of research projects / project work that promotes inclusion and contributes to Dorset Council's Strategic priorities.
9. Engage in relevant searches of psychological literature to develop and enhance courses, packages and materials used by the Educational Psychology Service.
10. Undertake a range of information gathering, observations, assessments, and interventions pertinent to the services' work with children/ YP and their parents/ carers.
11. To deliver and evaluate psychology-based, therapeutic educational interventions which enable schools and their staff to be more effective in promoting inclusion and removing barriers to children's learning and development.
12. To contribute to the organisation and delivery of in-service training.
13. To attend appropriate multi-agency meetings and development activities.
14. Keep accurate and retrievable records of work and provide written feedback as required.
15. To support colleagues in the completion of a full range of service tasks.
16. Develop skills and knowledge through participation in the process of supervision and being supervised by colleagues and the line managers. Undertake further training as part of continuing professional development.



17. To undertake such other duties as may be determined from time to time within the general scope of the post; duties outside the general scope of the post will only be required with the agreement of the post-holder.
18. To take part in meetings, including service and team, within the Educational Psychology Service.
19. To comply with systems and tools, checks and clearances as required, including enhanced DBS checks.

NB: The duties and responsibilities of this post are not restrictive, and the post holder may be required on occasion to undertake other duties. This will not substantially change the nature of the post.

Supervision and management

Reporting to: Senior Educational Psychologist and/or Educational Psychologist to whom s/he will refer complex casework issues and all matters of policy and principle.

Our values

Our values act as guiding principles, defining what we believe is important in the ways we work together. Our values are Respect, Together, Accountability, Openness and Curiosity. You will need to be able to demonstrate these values in action through the way you work, regardless of your role within the organisation. Information about our values can be found on our website.



Person specification

Your application will be assessed based on your demonstration of how you fulfil the following criteria: you should include clear examples of how you meet these criteria within your application form and during the assessment process.

Essential

Essential criteria are the minimum requirement for the above post and will be assessed through a combination of your application form, assessment, interview and references (as specified below). We will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations Required by law or essential to the performance of the role or both	Assessed through:
1. Good honours degree in psychology, or equivalent master's degree.	Application form
2. Graduate Basis for Registration with the British Psychological Society.	Application form
3. Any relevant to the delivery of children's services, e.g. youth work, social work, teaching.	Application form
4. Willingness & ability to obtain and/or enhance qualifications and/or training for development in this post.	Application form
Experience	
5. Applying psychology to work with children and young people, and other professionals from children's services, in educational and/or community settings.	Application form
6. Work with teachers, and groups / individual children and young people.	Application form
7. Presenting to groups i.e.: other professionals / parents / teachers.	Application form
8. Implementing and evaluating interventions with children and young people.	Application form
Knowledge	
9. Knowledge of current psychological theory and research and how it can be applied to improve outcomes of children and young people.	Application form Interview Assessment
10. Knowledge of current legislation and statutory guidance relating to inclusion & SEND.	Application form Interview Assessment
11. Understanding of the role of an Educational Psychologist within a local authority.	Application form Interview Assessment
12. Understanding of the social model and strengths-based, positive approaches in responding to inclusion.	Application form Interview Assessment
Skills and abilities	
13. Ability to apply psychology within educational and/or community settings.	Interview Assessment
14. Ability to build and maintain constructive working relationships with a wide range of people including children and young people, parents and carers, head teachers and other professionals.	Interview Assessment
15. Ability to use quantitative and qualitative measures to evaluate the impact of educational interventions within a social system.	Interview Assessment



16. The ability to undertake, and report in writing, direct assessment and intervention work with groups and individual children.	Interview Assessment
17. Ability to plan and deliver in-service training to teaching and other support staff.	Interview Assessment
18. Ability to manage a wide range of stimulating assignments.	Interview Assessment
19. Demonstrate ability to act with high levels of trust and personal accountability.	Interview Assessment
20. Respond positively to change and maximise opportunities for personal development.	Interview Assessment
21. Good ICT skills to support own administration and effective communication.	Interview Assessment
22. Able to meet the physical and travel/mobility requirements of the post (with or without reasonable adjustments). Use of a vehicle is essential.	Interview Assessment
Our values	
23. Respect	Interview Assessment
24. Together	Interview Assessment
25. Accountability	Interview Assessment
26. Openness	Interview Assessment
27. Curiosity	Interview Assessment

Desirable

Desirable criteria will be used in the event of multiple applicants meeting the minimum essential requirements and if applicable, will be assessed through a combination of your application form, assessment, interview and references (as specified below). If you meet the desirable criteria, we will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations	Assessed through:
28. ICT and data management.	Application form
29. Research methods.	Application form
Experience	
30. Work within a multiagency context.	Application form
31. Delivery of evidence-based interventions.	Application form
Knowledge	
32. Knowledge and skills in the use of consultation approaches.	Application form Interview Assessment
Skills and abilities	
33. Ability to work with children and young people with complex SEN and Disabilities and/or Mental Health factors.	Interview Assessment



Approval

Manager: Miriam Leigh
Manager's job title: Head of Children Thriving in Education
Date: 01/09/2023

