

## Context statement

To accompany job description and person specification when required

**Job title:** Housing Enabling Officer

**Grade:** 9 - 10

**Job evaluation reference:** ES587 e -g

**Job family:** Housing Enabling

**Organisation Structure:** People Directorate – Housing and Community Safety.

**Reporting to:** Housing Enabling Team Leader

**Responsibility for:** To bring forward affordable housing developments on behalf of Dorset Council maximising the supply in the Dorset Council area having regard to local housing needs, strategic priorities, community aspirations and concerns and the environmental quality of the area; representing housing at internal and external meetings; managing own workload of proactive and reactive work across the disciplines of Housing Enabling.

### Context of Work

The post holder will promote and bring forward affordable housing developments including rural exception sites on behalf of Dorset Council. They will have their own case load offering advice, guidance and support to communities, developers, registered providers, landowners and Town & Parish Councils to meet their housing need.

They will work with communities to identify and assess local housing needs, review the potential for affordable housing on exception and other sites and to gain acceptance for affordable housing development within the community.

They will take the lead in bringing forward exception sites and other small rural sites for affordable housing, including liaison with planning colleagues, landowners, developers and housing providers.

The post holder will liaise with Government bodies e.g. Homes England over funding of rural affordable housing developments and contribute to the investigation, development and evaluation of alternative methods of rural affordable housing provision.

They will provide specialist technical advice in line with planning law, the Dorset Council Local Plan and the emerging Dorset Council Housing Strategy to ensure new housing schemes offer appropriate affordable housing in line with policies and local need.

They will represent the Council at internal and external meetings as required.



They will take a proactive role in guaranteeing a consistent approach to affordable housing development across Housing Enabling.

### **Travel Requirement**

This position has a significant travel requirement. This means that there is a requirement for a vehicle (or transport deemed to be suitable by the Council) to be available on most working days in order to carry out normal duties. Employees in positions with a significant travel requirement are required to provide a replacement vehicle if their usual vehicle is not available over an extended period.

### **Other information**

This post is not required to hold the professional qualifications shown in the person specification but must be educated to NVQ4 level or equivalent and/or be able to demonstrate they meet essential criteria by way of practical examples or experience to include:

- Substantial, relevant, recent experience and a proven track record in work related to affordable housing delivery.

References in the person specification to Environmental Health are not relevant to this post.

- This post is subject to disclosure barring service (Basic DBS).

<b>Context statement prepared by:</b>			
Manager	Sharon Attwater	Date	16/04/2021