

Job description

Job title: Arborist
Grade: Grade 6
Job evaluation reference: NE297
Job family: Natural Environment

Purpose and impact

1. To undertake routine Arboricultural maintenance works to Dorset Council owned trees, as directed, and assist the Council in meeting its priorities of helping to protect and enhance Dorset's environment, helping to improve the wellbeing of its residents through the maintenance and provision of tree lined streets and by helping residents to stay safe by managing and maintaining highway trees.

Key responsibilities

2. Undertake routine Arboricultural works as directed in accordance with BS: 3998:2010.
3. Drive relevant vehicles and operate Arboricultural equipment as required.
4. Inform the Senior Arborist / Arboricultural Supervisor of any mechanical defects or breakdowns to team vehicles or equipment.
5. Assist in the monitoring and management of public on site.
6. Ensure that the vehicle and equipment allocated to the team is kept clean, tidy and secure.
7. Be responsible for ensuring that all work is carried out in a safe manner, observing all health and safety requirements, such as the wearing of correct PPE.
8. Ensure that all relevant paperwork is accurate and presented on time.
9. Undertake routine maintenance of Arboricultural equipment.
10. At all times, adopt an attitude which helps to promote the good image of the Council when in contact with the public, clients, agencies and other Council staff.
11. Report incidents and accidents promptly to the Senior Arborist or Arboricultural Supervisor.
12. Attend training courses to improve skills, as requested.

NB: The duties and responsibilities of this post are not restrictive, and the post holder may be required on occasion to undertake other duties. This will not substantially change the nature of the post.

Supervision and management

Reporting to: Senior Arborist / Arboricultural Supervisor
 Responsibility for: N/A

Other factors

13. Daily exposure to the elements including adverse weather conditions – heavy rain, gale force winds, sub-zero temperatures, snow and ice.
14. Exposure to noise and fast-moving traffic when working next to roads.
15. Working with dangerous machinery i.e. daily use of chainsaws and chipper.



16. Working at height including use of rope and harness and chainsaws.
17. Dealing with members of the public.
18. An Enhanced DBS check is required.

Our values

Our values act as guiding principles, defining what we believe is important in the ways we work together. Our values are Respect, Together, Accountability, Openness and Curiosity. You will need to be able to demonstrate these values in action through the way you work, regardless of your role within the organisation. Information about our values can be found on our website.



Person specification

Your application will be assessed based on your demonstration of how you fulfil the following criteria; you should include clear examples of how you meet these criteria within your application form and during the assessment process.

Essential

Essential criteria are the minimum requirement for the above post and will be assessed through a combination of your application form, assessment, interview and references (as specified below). We will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations Required by law or essential to the performance of the role or both	Assessed through:
1. No Arboricultural qualifications required as this is an entry level position	Application form
2. Some evidence of a relevant or related qualification	Application form
Experience	
3. No previous Arboricultural experience required as training will be provided	Application form Interview Assessment
4. Some previous practical experience of working outdoors	Application form Interview Assessment
Knowledge	
5. An understanding of the application of health & safety, and/or, other regulations within the Arboricultural Industry	Application form Interview Assessment
Skills and abilities	
6. Good communication skills	Interview Assessment References
7. Willingness to learn and undertake further training	Interview Assessment References
8. Able to follow instructions	Interview Assessment References
9. An interest in trees / countryside	Interview Assessment References
10. Ability to work as part of a team	Interview Assessment References
Our values	
11. Respect	Interview Assessment
12. Together	Interview Assessment
13. Accountability	Interview Assessment
14. Openness	Interview Assessment
15. Curiosity	Interview



	Assessment
Other	
16. Ability to fulfil the travel requirements of the post	
17. To be able to work outdoors in all weathers	
18. To be motivated, enthusiastic and adaptable	
19. Current valid manual driving licence	
20. An Enhanced DBS check is required	

Desirable

Desirable criteria will be used in the event of multiple applicants meeting the minimum essential requirements and if applicable, will be assessed through a combination of your application form, assessment, interview and references (as specified below). If you meet the desirable criteria, we will require evidence of the qualifications, training or registrations listed below.

Qualifications, training or registrations	Assessed through:
21. Basic Arboricultural qualifications e.g. CS30/31 (Unit 201/202/203)	Application form
22. Any related qualifications e.g. hedgecutter, strimmer	Application form
23. First Aid at Work certificate	Application form
Experience	
24. Some practical experience of working with an Arboricultural contractor or related land-based activity	Application form Interview Assessment
Skills and abilities	
25. Anything which might be relevant to this post e.g use of power tools, chainsaws, brush cutter, chipper	Interview Assessment References
Other	
26. HGV Licence	

Approval

Manager's job title: Arboriculture & Grounds Team Manager

Date: February 2024

