

Broadwindsor Primary School

Person Specification: Teaching Assistant

	Essential	Desirable
Qualifications	Good literacy, numeracy and language skills Minimum Grade C/4 GCSE in English and Mathematics or equivalent	NVQ 2 or 3 for Teaching Assistants Current First Aid certificate Evidence of recent professional development or relevant training
Experience	Experience of working with groups of primary aged children	Recent and relevant Learner Support/ Teaching Assistant experience in at least one primary school ideally in the year groups mentioned in the advert. Proven experience of matching learning to the needs of children Recent experience of the new National Curriculum expectations
Knowledge, Skills and abilities	Skills of prioritising, planning and organisation To recognise that each pupil has specific needs that are to be nurtured and developed through careful and sensitive teaching. To be aware of Child Protection procedures. IT competence to support the learner.	Able to use initiative to develop resources to support individuals and small groups of children. To have the knowledge and understanding to work with children with special educational needs.

	<p>To be willing to attend courses to develop knowledge & keep up to date.</p> <p>Ability to form and maintain appropriate relationships and personal boundaries in accordance with safeguarding good practice.</p> <p>Willingness to comply with and contribute top aspects of school improvement</p> <p>Able to communicate observations, record accurately and feedback clearly to the teacher.</p> <p>Ability to deliver play and sporting activities</p>	
<p>Personal characteristics</p>	<p>A good communicator and listener</p> <p>Reliable and honest</p> <p>Open to feedback</p> <p>Positive and enthusiastic</p> <p>Warm and friendly, relating effectively with learners and adults.</p> <p>Tolerant and kind, with firm boundaries</p> <p>Able to be adaptable and flexible and use own initiative</p> <p>Able to explain the same thing in different ways.</p> <p>Able to be sensitive, calm, patient and understanding.</p> <p>Able to maintain confidentiality.</p>	<p>Able to create new solutions to problems</p> <p>Able to promote independence in children</p>

Relationships	Able to engage with all children, even those who struggle to form relationships Able to work constructively as a member of a team understanding roles and responsibilities and your own position within these Able to engage well and positively with parents Committed to the active involvement of parents and governors	Willing to be involved in the school's wider community
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